

# Gardens and Grounds: Off-Broadway Summer Maintenance

## Coordinator

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## Purpose

To keep the entire Off-Broadway campus looking esthetically pleasing and to show community pride. To keep the Off-Broadway campus a pleasant place for the theatre company to live and relax.

## Timeframe

May 24 – September 28

## Time Required

1-2 hours per week, depending on number of volunteers for this team

## Possible Tasks

- Water flowerpots and low window boxes approximately every other day or as needed
- Water grass plot between main cabin and duplex about three times per week or as needed
- Water grass along Broadway and Vine Streets weekly
- Mow grass plot weekly
- Pick up trash throughout grounds
- Place items left by company members on the northeast table nearest to Judy's House
- Spray Roundup on weeds in gravel area and fenced areas around the propane tanks as needed
- Spray Weed-Be-Gone on weeds in grassy areas as needed
- Weed manually, veggie and flower beds
- Bikes – keep in racks
- Butt buckets are to be emptied by the smokers using the buckets
- Keep umbrellas closed unless in use – wind will damage them!
- Check periodically that the drip system to the window boxes on Judy's House are still working
- Clip laundry back on the clothes line if you find it on the ground, no matter how dirty it is
- Contact Dave Binkley to get tanks filled for BBQ grill propane. Note: We do NOT do tank swaps as we have a special adapter on the tank that we don't want lost
- Water trees and shrubs every three weeks. Attach hose to the drip system that is in place. Water each area for about 15 minutes

## Equipment

### *Provided by RMRT*

- Hoses, reel, and sprinklers of various types
- Basic garden gloves

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- Garden tools (rakes, shovels, brooms, etc.)
- Garden hand tools (hand rake, trowels, etc.)
- Potting Soil
- Flowers and pots for flowers
- Wheelbarrow (small)
- Weed-Be-Gone and Round Up
- Sprayers for Weed-Be-Gone and Round Up
- Furniture (chairs, tables, hammocks, fire pit benches, wooden swing)
- Fireplace tools
- Used bicycles
- Barrels for trash, etc.
- Lawn Mower
- Weed whacker
- Extension cord(s)
- Watering can(s)
- Umbrellas (though we can always use new donated ones)
- Butt buckets with sand (1 per cabin and 2 for Judy's House (front door and back door)
- Key to dumpster is under the top part of the north stairs to Judy's House, on the east side

***Provided by Volunteer***

- Garden gloves
- Knee pads if desired
- Hat
- Water/ snacks

***Provided by Binkleys (2014 season)***

- Propane for grill as needed

**Skills Required**

- Self-motivated
- Like providing a pleasant environment for the RMRT company living and relaxing at the Off-Broadway campus
- BENEFIT: May get to meet company members on an informal basis.

**Additional Notes/Information (Level of Difficulty, Criticality, Standards)**

- See "Gardens and Grounds: Off-Broadway Pre-Season Workday"
- See also "Gardens and Grounds: Off-Broadway Post-Season Workday"